

PRE TRIP PLANNING CHECKLIST

Decision, Research and Planning

1. _____ Decide on destination,
2. _____ Gather planning resources,
3. _____ Work on details – estimated time, distance, elevation, access point campsites, water sources, permits, group size, landmarks, hazards, when and where to take breaks,
4. _____ Determine travel logistics – SUVs?, how many vehicles, driving route, time requirements for driving and hiking
5. _____ Make a route plan,
6. _____ List potential hazards,
7. _____ Brainstorm risk management strategies,
8. _____ Do a reconnaissance trip, if necessary,
9. _____ Make a supply list for the trip

Communication

10. _____ Write and post the trip (consider email and Facebook) including when and where to meet, length and elevation gain of activity, difficulty level, group size and expectation, required gear, pre-screening requirements, is the hike dog friendly?
11. _____ Plan for emergencies – contingency plan, emergency contacts, medical info,
12. _____ Procure safety gear
13. _____ Write a trip plan if necessary
14. _____ Provide all info to a **homebase contact person**

Last Minute Planning

15. _____ Confirm participants
16. _____ Arrange carpooling,
17. _____ Check weather, avalanche report, recent trip reports, highway and other transportation conditions
18. _____ Abort or use contingency plan if necessary